Oregon Education Investment Board
Division 1
Procedural Rules

705-001-0000
Notice of Proposed Rule
(1) Before permanently adopting, amending or repealing any rule, the Oregon Education Investment Board shall give notice of the proposed adoption, amendment or repeal:
(a) In the Secretary of State's Bulletin referred to in ORS 183.360 at least 21 days prior to the effective date of the rule to be adopted;
(b) By mailing or e-mailing, at least 28 days before the effective date of the rule, a copy of the notice to persons on the Board's mailing list established pursuant to ORS 183.335(8);
(c) By mailing or e-mailing a copy of the notice to the legislators specified in ORS 183.335(15) at least 49 days before the effective day of the rule; and,
(d) By mailing or e-mailing a copy of the notice to persons, organizations and publications identified by the Board and established educational, student and parent organizations that have submitted mailing or e-mailing addresses to the Board.
(2) Persons who wish to be placed on the Oregon Education Investment Board's mailing or e-mailing list may request in writing or by e-mail that the Board send to the person copies of its notice of proposed rulemaking.
(3) The Board may update the mailing and e-mailing lists described in this rule annually by requesting persons to confirm that they wish to remain on the lists. If a person does not respond to a request for confirmation within 28 days of the date the Board sends the request, the Board will remove the person from the mailing and e-mailing lists. Any person removed from the mailing or e-mailing lists will be returned to the mailing or e-mailing list upon request, provided that the person provides a mailing address or e-mailing address to which notice may be sent.
Stat. Auth.: ORS 183.335 & ORS 183.341(4)
Stats. Implemented: ORS 183.335

705-001-0005
Model Rules of Procedure
Pursuant to the provisions of ORS 183.341, the Oregon Education Investment Board adopts the Attorney General's Model Rules of Procedure under the Administrative Procedure Act in effect on January 1, 2012.
[ED. NOTE: The full text of the Attorney General’s Model Rules of Procedure is available from the office of the Attorney General or the Oregon Education Investment Board.]
Stat. Auth.: ORS 183.341
Stats. Implemented: ORS 183.341

705-001-0010
Establishing Fees for Public Records
(1) The Oregon Education Investment Board may charge a fee of 25 cents per page for supplying copies of public records on request.
(2) The Board may charge an additional fee reasonably calculated to provide reimbursement for actual costs incurred in summarizing, compiling, or tailoring the public records to make them available for inspection, and for costs of conveying such records to the requester. Employee time required for such purposes shall be billed at a rate not to exceed cost of employee time to the Board. The Board may include the cost for time spent by an attorney for the Board in reviewing the public records, redacting material from the public records or segregating the public records into exempt and nonexempt records.

(3) No additional fee will be charged for providing records in an alternative format to individuals with vision or hearing impairments when required by the Americans with Disabilities Act.
(4) The Chief Education Officer or designee, or, in the event of a vacancy in the Chief Education Officer position, a person designated by the chair of the Board, may reduce or waive fees when:
(a) The time spent making the records available was negligible;
(b) Supplying the requested records is within the normal scope of Board activity; or,
(c) Supplying the public records is in the public interest because making the record available primarily benefits the general public.
Stat. Auth.: Section 1, chapter 519, Oregon Laws 2011 and ORS 192.440
Stats. Implemented: ORS 192.440